



Charity No. 1094766

Pastoral Care Project

Part of the Archdiocese of Birmingham

ANNUAL REPORT

1st April 2016 - 31st March 2017



Cardinal Heenan House
Dementia Prayer Week
Young volunteers with residents




'we share our story'

'Spread the Word'




Prayer written for Dementia Prayer Week 2017 by Bishop David McGough, Lead Bishop to the Pastoral Care Project




Dementia Prayer Week
•12-19th March 2017•

*Loving Father,
you are close to the broken hearted.
Look with compassion on those
whose lost memories have robbed
them of home and belonging.
Comfort and strengthen those
who care for them.
May they make their home in you.
This we ask through
Christ Our Lord.*



Spread the Word
in your community



www.pastoralcareproject.org.uk

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We gratefully acknowledge the grant from
CICE&W Day for Life Fund

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Pastoral Care Project

Registered Charity No 1094766

Part of the Archdiocese of Birmingham

We wish to acknowledge support from:

Catholic Archdiocese of Birmingham
Father Hudson's Care
Catholic Bishops' Conference of England and Wales
Catholic Bishops' Day for Life Fund
Catholic Mental Health Project
Schools, parishes, religious and individuals

Our thanks to Bishop David McGough for writing a new prayer, 'Loving Father' for Dementia Prayer Week 12-19th March 2017; encouraging everyone of all ages to "*remember especially the often forgotten pain of those suffering with dementia, and those who care for them.*" The prayer connects to the Pastoral Care Project's painting 'The Father's Love' sometimes referred to as the 'Closeness of God' Luke 2: 42-49.

*Loving Father,
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whose lost memories have robbed
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This we ask through
Christ Our Lord.*

'Loving Father' written by: Bishop David McGough, Lead Bishop, Pastoral Care Project

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Pastoral Care Project

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Mission Statement:

Raising awareness of the spiritual needs of the frail elderly –
enabling carers to support them in their journey to the fullness of life.

Inspired by Luke 4.18-19

The spirit of the Lord is upon me because he has anointed me;
He has sent me to bring good news to the poor,
to proclaim release for prisoners and
recovery of sight for the blind;
to free the broken-hearted and
to proclaim the Lord's year of favour.

The Pastoral Care Project is a Christian organisation which, since 1994 has pioneered pastoral ministry in care settings and in the community, and in 2002 charitable was granted.

Working with many Christian ecumenical partners since 1994 we have raised awareness and produced resources to help alleviate the suffering and isolation felt by those living with dementia, as well as providing information and support, enabling their carers to support them in the last part of their journey to the fullness of life.

The Pastoral Care Project is rooted in Christian Spirituality and its ethos of working together with Clergy and Lay People was gained through Frances Molloy's training as a hospital chaplaincy lay visitor. Whilst visiting an EMI ward she met a lady who, despite her dementia, had an awareness of others and of God and the desire to pray. It was at that time Frances was training as a team leader in the 'Light out of Darkness' Spirituality Retreat Programme by the late Sr. Kathleen O'Sullivan SSL.

Sr. Kathleen's sense of knowing the love of God; her sense of joy as well as awareness of her own humanity, enriched through faith sharing inspired Frances. This charism of sharing and enabling people rediscover their friendship with God, and each other in their human story continues today. Sr. Kathleen was an inspirational leader until her going home to the Lord on 25th July 2007.

Lead Bishop

Rt. Rev David McGough, Auxiliary Bishop of Birmingham

BOARD OF TRUSTEES

Mrs Sheevaun Sparkes - Chair

Mrs Glenys Roberson - Vice-Chair

Mrs Leema Philips - Treasurer

Fr Stephen Beale, SDP

Rev. Kevin O'Connor

Miss Anne Moore

Frances Ashley – retiring May 2017

Employees

Mrs Frances Molloy	Project Manager - part-time Retreat Leader/Prayer Guide Parish Eucharist Minister & Reader
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Mrs Maria Gallagher	Administrative Assistant - part-time
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Follow us on Social Media: Facebook. LinkedIn and twitter @dementiaapayer

Chair's Introduction

A very warm welcome to this annual report; a witness to the many blessings received and given through Gods providence. It is a privilege to serve alongside my fellow trustees. I wish to welcome to the Board of Trustees, Anne Moore and Deacon Kevin O'Connor who have joined this great charity whose mission of *'Raising awareness of the spiritual needs of the frail and elderly – enabling carers to support them in their journey to the fullness of life'* upholds the dignity of human life, valuing each and every person as unique and precious in the eyes of God.

We are supported in our mission, and are very grateful to the Catholic Archdiocese of Birmingham and to Archbishop Bernard Longley and Bishop David McGough, who is lead bishop to the Pastoral Care Project. Bishop David's gift of the 'Loving Father' prayer for Dementia Prayer Week 12-19th March 2017 is so beautiful. We are indebted to him and to the church family helping us connect with more people nationally.

We should not be surprised at the growth for the need is so great. However, more help is needed, as the number of people contacting the office for support, information and resources has increased considerably. The reduction in funding has impacted on the staff hours, and I wish to thank Maria, the admin assistant for her commitment, and to Frances Molloy, the Project Manager for her devotion and attention given out of office hours in supporting carers, many of whom are struggling with the care system as well as their own deteriorating health.

It is a pleasure to read in this report the ongoing work with schools who are making a difference through the HeARTS and Minds© Lesson Plan and the schools who have taken part prayerfully in liturgy and parish/school mass using our online resources as well as several giving alms in support of our charitable work.

I extend our thanks to our volunteers, who give their time so graciously. A special thank you to Ingrid Klabisz who has retired as secretary of the trustees: her contribution has been considerable, first as member of the pastoral visiting team and then as trustee.

We can often be immune to statistics for example, over 820,000 people in the UK with dementia and an estimated 40,000 are younger people. Is now the time to consider younger people? Perhaps we can take note of the comment on page 19 from Lucy a student: "Learning about dementia and how it can affect lives was very hard hitting but now that I have widened my knowledge I would like to be able to make a difference and help those suffering with dementia...Throughout the whole day I felt that God was with me and everyone who took part... I am glad I was able to be a part of such a special day. Thank you 😊."

I hope this report inspires you to get involved in some way where you live, to make a difference, or to join with us in our charitable work, please do get in touch.

Sheevaun Sparkes
Chair of the Board of Trustees

Annual Report 1st April 2016 – 31st March 2017

To begin this annual report, it may help to have an understanding of Dementia Prayer Week 12-19th March annually, and also the HeARTS and Minds Initiative outlined below:

2008: Dementia Prayer Week actually began in 2008 when, during a service in a care home on 19th March, the feast of St Joseph, a resident asked for a day of prayer, knowing it was from the Lord. The following week the Pastoral Care Project team shared the experience whilst giving a presentation to the Deanery Forum in Coventry. Recognising that something special was happening those present were supportive. We wish to thank Monsignor Timothy Menezes, now Vicar General in the Archdiocese of Birmingham, who was the Forum leader for composing the Parish and School prayers. The growth has been helped enormously by the support of the people, the Catholic Bishops' Conference and Day for Life grant helping cover the cost of the resources.

Over the years the path of providence became more clear, in that the Prayer initiative which began in Lent has helped sustain the faith of people with memory loss to feel more *'at home'*; the discipline and Liturgy of Lent – helped them do that, living their faith and experiencing the sense of the present moment in the presence of the Lord and his people.

In 2016 the Dementia Prayer was printed within the Walk with Me Lent Book which meant it was more accessible and part of the church, a prayer which had touched the lives of many – old and young; expressed in the following words, *"Let us pray for, and with, those whose lives have been touched by dementia. In this way we become one with them, and with the Lord. Let us remember that whatever we do must flow from the mercy of God that alone transforms our hearts, enabling us to reach out with a compassionate love, making us channels of his mercy."* Dementia Prayer Week 2016 - Bishop David McGough – Lead Bishop, Pastoral Care Project

HeARTs & Minds© Volunteering Programme: the title is broken down as follows:

He- Health. **ART-** Art: the **s** - **Spiritual** and **Singing**. The word **Minds:** Mental - wellbeing: **M:** Music the **s:** Senses, Sign and body Language, encompassing all that makes us human – created in the image and likeness of God Ephesians 2:10, we are God's work of art, words of confirmation of the worth which came to us in prayer.

The **HeARTs & Minds©** initiative ran from October 2014 - June 2015 at the request of St Thomas More School; inviting us to put in place a volunteering scheme whereby their students could volunteer regularly (e.g. 1 hour a week) for a set number of weeks/months to visit residents in local care homes for the elderly. The benefits were as follows, building and strengthening links with the local community through cross-generation interaction and contributing to the Catholic ethos of the school by valuing service to the community as well as care and respect for the elderly. The HeARTS & Minds was successfully piloted with St Thomas More Sixth Form College students and Methodist Housing Association assisted living scheme for the elderly – Nuneaton.

The Pastoral Care Project manager, and Melissa Pearce a volunteer who was a former sixth form chaplain helped develop the programme. Melissa was instrumental in connecting with a care home and co-ordinating and engaging with older students to set the programme based on our 'Pastoral Companions' parish programme, at the right level. Her six years of chaplaincy experience were an asset in giving the presentation to the school. She is still fondly remembered by the Care Home staff and residents particularly in using her sign language skills to pray the Our Father – everyone was so moved by her presence. This was a successful pilot, with the potential to engage with younger children through lesson plans.

The pilot volunteering programme was successful and presentations and lesson plans have been produced and are available on request from the Pastoral Care Project.

The Pastoral Care Project has been incorporating Dementia Prayer Week and HeARTS and Minds as *it* becomes established - the two go hand in hand in helping support the most vulnerable, "***whose lost memories have robbed them of home and belonging***". Extract from Bishop David McGough's 'Loving Father' prayer.

April, May 2016

During April and May and indeed, throughout the year there was an increase in enquiries – on average one a month, from families trying to cope with the responsibility of caring for their loved one struggling with dementia and finding it so difficult sourcing social care.

We also met with several clergy, who had shown interest in the training of lay people in this area as well as providing pastoral visiting to care homes.

These enquiries to the office required time in which to listen and so provide the necessary support or referral. The burden of anxiety experienced by carers impacts on their own health. Being offered the opportunity to speak in churches was really helpful in raising awareness and encouraging more support, as described in the following:

In our experience from speaking with relatives and care homes there is still evidence of confusion in the area of emotional and spiritual needs. Those from parishes visiting care homes rarely connect with relatives or staff. For example, in the life story booklets or family information forms currently used there is little reference to the celebrations of faith, for example, photographs of baptism, confirmation, family weddings and so on, as brought to light whilst supporting a family as outlined below.

A particular family was looking for a place for their mother who was very elderly and infirm, and asked the Pastoral Care Project Manager to accompany them to the care home, as their own health wasn't good. We were welcomed into the home, and everything was very pleasing. "However, I was surprised to see in the Residents' Information Sheet that they had been given to complete about their mother, the question 'What **was** your faith?' Thankfully, the relative pointed this out to the staff member and said that their mother's faith was not in the past and that she would like someone from church to bring her Holy Communion. Although the care home had

received a Certificate for high quality care, it lacked awareness of the spiritual component of the residents' holistic needs.

The support we can offer compliments that which can be offered by a parish, and so we hope that Dementia Prayer Week 12-19th March annually, is a springboard for sharing resources and networking and so increase pastoral care.

With one admin assistant working four hours per week in the new financial year, and the Project Manager working only two days per week we are really stretched, and are so grateful to everyone who use our online shop reducing admin enormously.

During April and May, the end of year accounts and gift aid returns had to be completed; including the feedback received from supporters of Dementia Prayer Week.

Allocating time for preparing the forthcoming parish appeals; taking into consideration connecting with the readings of the day; the many families and individuals who may be struggling with a form of dementia or have been the recently bereaved.

The new, website reduces admin and postage costs, and linking to our Twitter Facebook account is simple, as well as Total Giving.com for fundraising and donations.

The following information is a summary of the great work undertaken by so many around the UK and abroad in support of pastoral care.

Saturday 21st & Sunday 22nd May 2016 - Our Lady of the Angels, Nuneaton - Mass Appeal

Fr Simon Hall, parish priest invited us to give an appeal at three masses over the weekend at Our Lady of the Angels, Nuneaton, to raise awareness of resources and services we offer. A retiring collection was taken at all masses totaling £641.84 and we wish to thank Fr. Simon Hall, and the parishioners for welcoming us, praying for the work, and our thanks for their generosity. From this, families have contacted us for information and guidance in caring for their relatives.

Wednesday 8th June 2016 Cheveral Place, Nuneaton

The residents of Cheveral Place had invited the pupils from St Joseph's Primary School to visit and lead a service, this was due to their lovely singing at the Service in November the previous year. A Service of Thanksgiving was arranged to coincide with National Carers Week and connect with the HeARTS and Minds programme. Year 5/6 pupils led the readings, prayers and poems - all the pupils joined in singing the hymns. It was a joyous time in contrast to the solemnity of November Remembrance Service. The children and older people enjoyed chatting together. As always, it was also an opportunity for refreshments and cakes. The pupils were presented with a Certificate of Appreciation to take back to their school.

Thursday 16th June 2016 - St Thomas More College, Nuneaton -Assembly

Frances Molloy the Project Manager was invited to give an assembly to Year 9 pupils as the Pastoral Care Project is one of the chosen charities of St Thomas More College, Nuneaton. The presentation was about the charitable work of the Pastoral Care Project.

The staff and pupils presented a cheque for £400. Thanking them, the Pastoral Care Project Manager, Frances Molloy said, "*she was deeply touched and grateful to them for remembering and praying for the most vulnerable in our community as well as making such a wonderful difference to the lives of many people through the charitable donation.*"

Friday 24th June 2016 - Our Lady of the Wayside Primary School, Birmingham Year of Mercy Prayer Afternoon - Music & Cakes with older parishioners.

The Pastoral Care Project was invited by the Mr Ben Taylor, the head teacher of Our Lady of the Wayside Primary School, Birmingham, to lead a 'Year of Mercy' Prayer Afternoon with years 4, 5 and 6 and to give a short talk to the older parishioners whom he had invited to join in with the music and tea afternoon.

For the 'Prayer Afternoon' the HeARTs and Minds© programme was adapted into three short workshops, where the pupils could have an interactive experience through creating a Year of Mercy Prayer Box. They really enjoyed being creative and appreciated the symbols that could be used to include members of their family who had passed away or who were living with dementia. Pasting a flower or name onto the box had a purpose and this reflected to them that their relative, too, had a purpose.

The Year 6 pupils who were moving to the senior school, all signed a card which was pasted onto the side of the box. This was presented to the school as a legacy for Dementia Prayer Week in March 2018. These pupils requested that Year 5 would pray for them as they adjusted to their new school; so the legacy of praying continues.

To conclude the afternoon, older parishioners were invited to the assembly room to hear the School Choir who had sung earlier in the month, at the Royal Albert Hall. The all age choir were harmonious; the sound was truly uplifting - a very pleasurable afternoon rounded off with tea and homemade cakes.

There was real joy emanating from the young and old and those in-between. Hearing from one lady commenting on the Dementia Prayer insert in the Walk with Me booklet reminded me of its importance, for she had told me that she had been saying the 'Dementia Week' prayer every day since then. The prayer was important for her but also for us to hear of the growth in ongoing prayer. This school, in their kindness, raised £200.00 from cake sales for the Pastoral Care Project.

As part of Birmingham Year of Mercy an Exhibition was being organised by John Donohue with Caritas, and we were invited if we wished to participate. We then invited him to the school to take photographs, with their permission which we then selected for the exhibition on 12th November 2016 in St Chad's Cathedral, Birmingham.
<https://www.birminghamdiocese.org.uk/caritas/news/>

Saturday 9th – Sunday 10th July 2016 – Parish Appeal at St Anne’s Nuneaton and St Joseph’s Arley, Warwickshire

Fr George Waraich the parish priest invited the Pastoral Care Project to give an appeal at both churches during three masses over the weekend as a follow up to Dementia Prayer Week in March 2017, which they had supported to raise awareness of the resources and the services we offer. A retiring collection was taken at all masses totaling £234.51 and we wish to thank everyone for their warm welcome, prayers and generosity.

August and September 2016

These two months were mainly devoted to the annual report and annual general meeting preparation. The organisation for the staff retreat day led by Bishop David McGough involved arranging the venue and the lunch.

We were invited by the Catholic Bishops to apply for the Day for Life Grant Fund and so it had to be costed and completed for submission before September.

Discussion with the Catholic Media Office for a link to their new website 'Art of Dying Well' which would include a link to our online shop for Instructions for my Funeral Mass documents http://www.pastoralcareproject.org.uk/store/c1/Featured_Products.html

Saturday 17th September 2016 -Year of Mercy Retreat Day for Charity Trustees and staff at St Anne’s church, Nuneaton

The day was led by Bishop David McGough, Auxiliary Bishop of Birmingham and Pastoral Care Project.

The morning talk was based on the gospel of Matthew 5:1-12, followed by a time of reflection and sharing. After the shared lunch, the afternoon was devoted to the gospel Luke 15:11-32.

We are grateful to Bishop David McGough for opening the scriptures to us and for his teaching, guidance and encouragement. We filmed both talks which we reflected on later in preparation for Dementia Prayer Week 2017.

11th-13th October 2016 - Mental Health Chaplains Retreat Douai Abbey Berkshire, led by Bishop Richard Moth.

The retreat day during the Year of Mercy, was led by Bishop Richard Moth, lead Bishop for Catholic Mental Health.

The theme of the retreat as described in the programme: "This time together will provide an opportunity to explore, and perhaps experience, the message that Pope Francis issued at the start of the Year of Mercy: "How much I desire that the year to come will be steeped in mercy, so that we go out to every man and woman, bringing the goodness and tenderness of God. May the balm of mercy reach everyone ..."
Misericordiae Vultus, (M.V.5)"

"A special thank you to Gail Sainsbury Co-ordinator of Catholic Mental Health Project for gathering us all – as a mother hen gathers her chicks – with gentleness. The retreat setting was lovely and our rooms were just perfect, as was the home cooked food was delicious." FM

Thursday 27th October 2016 - Pastoral Care Project, Annual General Meeting

The Pastoral Care Project Chair welcomed those attending the Annual General Meeting, at St George's House, Coleshill, in particular the Mayor of Coleshill, Cllr Sue Wallace and the Mayor of Nuneaton and Bedworth Cllr Jill Sheppard and her Consort Bill Sheppard, as well as religious in their capacity as care manager, having travelled from London, Liverpool and Wales. Apologies were also noted.

The prayer intentions sent to us were included in a short time of prayer, which included a prayer specially written for the meeting by Sheila Tomkinson, a friend of the charity. Our thanks to the people who sent prayer intentions and those who sent donations towards our charitable work, all very much appreciated.

The Chair proceeded with the charity business; the minutes from the previous year were accepted, and the Annual Report was presented and adopted. The Treasurer presented, the Financial Report which was also adopted. The appointment of the Bank and the Accountant were approved. The Chair thanked the trustees for their time and commitment and offered a word of thanks to Ingrid Klabisz who recently retired after serving in the pioneering days as a member of the pastoral ministry team, and later as a trustee. The Chair welcomed two new trustees, Deacon Kevin O'Connor and Miss Anne Moore to the board.

The guest speaker, Monsignor Paul Watson was warmly welcomed. He spoke of his experience of being a parish priest after serving as Director of Maryvale Institute for fourteen years. He told those present, how at the forefront of parish life meeting families and relatives suffering from dementia and how much more alive they appeared to be during those times they engaged in talking about their faith experiences, which he referred to in 2 Corinthians 5:17. The second part of his talk focused on the response to spiritual care using the power of the 'Our Father' prayer and what the words of Jesus really meant. Monsignor Paul Watson's talk was truly inspirational and those attending were deeply touched. People on the day, and often since, have remarked how moving and inspirational the talk was. It seemed to touch us, and them, at a very a deep level.

Our thanks to John Hart for his expertise in filming both talks. Several people had enquired if they would be available, which we intend to arrange, pending funding.

The afternoon concluded with time to chat and enjoy the refreshments, including home baked scones kindly made by volunteers. One visiting young person commented how welcoming and friendly people were to her.

November 1st 2016 - launch of 'The Art of Dying Well' website

The Pastoral Care Project producers of Instructions for my Funeral Mass (which is widely used in parishes) for the Catholic Church of England and Wales has a link on <http://www.artofdyingwell.org/what-is-dying-well/planning-a-good-death/planning-the-funeral/> making it easier to order copies from both websites.
http://www.pastoralcareproject.org.uk/store/c1/Featured_Products.html

November 2016 - Services of Remembrance, Nuneaton.

Thursday 10th November 2016 – Stan Williams Court

Tuesday 15th November 2016 – Cheverel Place

The Pastoral Care Project is always pleased to accept the invitation by the residents and the managers of both Cheverel Place and Stan William Court Sheltered Housing, Nuneaton, to coordinate and lead both Services of Remembrance. Many people contribute to making these events so meaningful for all those in attendance; including the bugler for the sounding of the 'Last Post' and Reveille which is always a poignant moment as the flags are dipped in salute and wreaths are laid in memory of the fallen. This is also a very special experience for the school children who take part. It is a very moving experience during the time of prayer, as the scheme managers from each complex read out the names of their deceased residents from the complexes' Books of Remembrance - reassuring for those present that everyone is so much loved and not forgotten.

Following the service in Cheverel Place the Mayor of Nuneaton and Bedworth, Cllr Jill Sheppard came forward to say a few words of thanks, as is usual on such occasions. This one was somewhat different for she began talking about the work of the Pastoral Care Project since it began in 1994, and the great support it has been to the community. She then went on to say that since she and her husband both had mayoral roles from 2007 they had experienced the charitable work first hand. She then went on to say that she was presenting the 'Services to the Community Award' to all involved in the Pastoral Care Project. An unexpected surprise, and so wonderful to be presented with such a prestigious award at such an important event, involving the elderly residents and veterans; the children, staff and Pastoral Care Project Volunteers.

These Remembrance events are more than just remembering the past; they are prayerful, reconciling and renewing; bringing all ages in the community together. Listening to residents afterwards and hearing their stories is a very precious time; they are so grateful to be remembered in this way and really appreciate the Services and the children coming and taking part and leading the singing. The residents always comment on the how respectful the children are. Our thanks to Our Lady's and St Joseph's Catholic Academy Nuneaton for their contribution and making beautiful wreaths.

Monday 21st November 2016 – St Benedict's Primary School Atherstone

Our thanks to Mrs Sara Chapman, the head teacher for inviting us to visit St Benedict's Primary School, Atherstone to lead an Assembly, raising awareness about dementia and how this may affect families. The Dementia Prayer Week 12-19th March 2017 and our HeARTS & Minds© resources provided interaction with the children and they eagerly joined in singing together the Project's song, 'The Father's Love'. Our thanks for their warm welcome and commitment to Dementia Prayer Week through weekly prayer, the parish/school mass, and sharing their Lenten Almsgiving for our work.

December - Advent 2016

This month was partly devoted to preparations for Dementia Prayer Week; designing the inset page for Walk with Me Lent Book 2017 to include the new prayer 'Loving Father' © by Bishop David McGough. The Walk with Me Lent book available nationally, helps us reach many more people. We wish to thank the Catholic Bishops' Conference - Catholic Trust Day Life Fund grant for covering the design and print costs.

Pastoral Care Project Charity Christmas Card

This year we produced our own traditional Christmas Card to send to the families we support and the people and organisations who support our charitable work assuring them of our prayers, and it included the following message from Bishop David McGough: *"I will offer mass for your intentions on 26th December, praying especially for the gift of peace for those who suffer with dementia, and those who care for them."*

The Christmas card was incorporated into our website Crib Appeal. We really do appreciate the good wishes, prayers and donations sent towards our mission.

January and February 2017

These months were primarily dedicated to preparing Dementia Prayer Week 12-19th March 2017 resources, although general administration and orders for Instructions for my Funeral Mass and enquiries from families needing information were also attended to, as referred to in the opening paragraph on page seven of this report.

The Pastoral Care Project and Andrew from Aske Andrew & Associates Ltd, designed a new logo for Dementia Prayer Week©, now in its ninth year. A new prayer card was designed with the theme 'Spread the Word' and to include Bishop David McGough's prayer 'Loving Father'. The inset page for the Walk with Me Lent book was designed to include these and an outline of how people can join in.

The picture of the bee and the flowers taken during a day at Mount St Bernard's Abbey, Leicestershire, was used for the logo; depicting community, working together and evangelising whilst caring for creation. From that came the theme, 'Spread the Word'.

The prayer, 'Loving Father'© included in the Spiritual Reflection page in this report has proved to be both moving and challenging and much loved already, as it links to the song of The Father's Love©.

Schools have the choice to use either the original prayer The Father's Love or the Loving Father, by Bishop David McGough for their particular age group liturgy. The Prayers have been adopted by many of the schools with whom we have developed relationships over recent years. They are said weekly or monthly, as pupils, teachers and staff have first-hand experience of knowing what it is like for a family member who has or may be in the early stages of dementia.

We were committed to updating the website ensuring that resources were available. We also created a login for trustees, which has proved to be so useful. In due course the Blog will provide current updates and stories.

Monday 9th January 2017 - Our Lady's and St Joseph's Catholic Academy Nuneaton.

Our thanks to the head teacher and her staff from Our Lady's and St Joseph's Catholic Academy Nuneaton, for their continued support this year in helping us produce a HeARTS and Minds© Lesson Plan.

Two key stage 4 and 5 teachers offered their time (after school) to work with us to devise a Lesson Plan using our HeARTS & Minds resources along with our online videos, resulting in a four-part lesson plan.

This was piloted in Year 4 with great results. Our thanks to the school for their time and expertise in helping to develop this which was very timely and valuable resource. In addition, the school generously donated £100.00 from their Lenten Almsgiving to the Pastoral Care Project and prepared the School Mass Liturgy around the *new* resources.

Wednesday 11th January 2017 - Birmingham Diocesan Development Trust

The Pastoral Care Project networks with many people from various organisations within the Archdiocese of Birmingham, and so we were delighted to welcome Laura Hines Trust and Grants Funding Officer where we could hear about the services she and Steve Bayliss from the Birmingham Diocesan Development Trust, offer and share with her what we do. Further meetings are arranged before Easter.

Monday 13th February 2017 - Christ the King Coventry, Proclaim Event

The Project Manager Frances Molloy, and Chair Sheevaun Sparkes attended the Proclaim Bitesize workshops at Christ the King Church, Coventry. The presentations on social media were most informative: Laura Hines - Birmingham Diocesan Dev Trust, Maria Bracken -Kenelm Trust Youth Ministry and Paul Northam - Evangelism @ Maryvale.

This was very timely hearing how the churches and organisations were being encouraged to embrace social media; understanding the benefits and using it effectively; particularly encouraging, as our own website had recently been updated with this in mind to help us continue with reduced funding. This was one way of reducing admin costs, whilst reaching a wider community.

Below is an example of the benefit of the above event and how the internet proved to be a valuable way of sourcing parish support:

A relative was struggling with feelings of guilt each time he visited his mother who had moved into a care home, some distance away. It was during a conversation with ourselves that this came to light, for he didn't know how to approach the church or ask the care home about his mother's faith needs or her future end of life care plan.

We were happy to help; using the website obtained detailed information of a parish near to the care home. A telephone call to the Eucharistic Minister who was on the Pastoral team Rota that week resolved the problem. It transpired that she had been taking his mother Holy Communion weekly without noting it in the Home's Care Plan.

She was keen to meet him and confirmed how much his mother appreciated receiving Holy Communion. We fed this back to him and suggested that being there from time to time when the Eucharistic Minister came to bring his mother Holy Communion would create a sense of joy for them both - a new experience and memory for him to treasure in time to come. We also suggested that as he lived a great distance from the care home that he keep in touch with the Eucharistic Minister and so become part of his mother's pastoral care, thereby changing guilt into reassurance and hope.

Social media has an important place in pastoral care and connecting people with loved ones and the Church.

Dementia Prayer Week 12-19th March 2017 – theme 'Spread the Word'.

The Pastoral Care Project wishes to thank His Eminence Vincent Gerard Cardinal Nichols and his Bishops throughout England and Wales for their letters of support, prayer and for disseminating information and resources to their clergy.

We also wish to thank our Archbishop of Birmingham Rt. Rev Bernard Longley for his prayer and support, to Bishop David McGough our Lead Bishop for his prayers and support and for writing a new prayer, 'Loving Father©' for this year, which has become much loved. Bishop David McGough offered his mass privately and we notified the carers who are connected to us; and also posted the mass notice on our website.

Our membership with Caritas Birmingham, parishes, schools and individuals is very much appreciated, specially being part of the growth in Dementia Prayer Week©. So the growth continues through circulating information which we do through the Catholic Media Team, the Catholic Mental Health Project, Conference of Religious, The Churches Together England and Wales website, Church of England Diocese of Worcester, Birmingham, Coventry and Lichfield, and many more connections including Methodist Housing Association in Nuneaton and their Nursing Home in Coventry. These links are a blessing as they help increase awareness of the richness and mercy of the Church.

The many letters, emails and messages received from dioceses, parishes and organisations throughout Britain and Ireland along with overseas missionary societies confirm to us the value of this resource for families. The loved ones of many families suffer from dementia, and the need for awareness and gospel based resources are

hugely welcomed. We wish to acknowledge the support from EWTN Television Channel this year again, in their reply to our email, they confirmed the *"Nuns and the Friars will continue to pray for your intentions from 6th March to 6th April 2017"*.

Our thanks to everyone for praying and and notifying us in advance of events; posting information online assured visitors to the website knowing that there was widespread prayer taking place near to where they live.

Below is the information we received at the end of March 2017, and new information is always being received confirming that the vast majority of churches in many dioceses joined in prayer- if everyone emailed us we would not have space to list them all.

After contacting each Dean in the Catholic Cathedrals in England and Wales, a pack of one hundred 'Loving Father' prayer cards were forwarded to them. Our thanks to them for making them available for visitors, and for including the prayer in their services.

The English and Irish Province of Presentation Sisters emailed to confirm that they would join in throughout the Week. Many religious contacted us via social media.

Sunday 12th March 2017

Abbey Park, MHA Care Home, Coventry - Daily Prayer. The chaplain was so touched by the prayer of one particular resident that she dedicated the whole week to inviting neighboring churches to join in or send their prayer intentions as their residents would be praying for them. This is a summary of her story. Joyce's Prayer:

"A little while ago, I was praying with one of the residents in our nursing home. Next to us was another lady, Joyce. In order to include her, I asked her if she would like to pray. I did it to be polite and really did not expect her to say anything because Joyce lives with dementia and often her conversation makes no sense. Joyce readily agreed and began her prayer. ***"Father God, I know that I can call you Father because you are so close to me and I know that I can trust you in everything."***
Reverend Pauline Warner Chaplain.

St Luke's Church of England Parish Crosby, Liverpool - afternoon Service - Reflection Service of Light on Sunday 12th March 2017.

Monday 13th March 2017

St John Fisher Primary School, Coventry, launched the Week by holding a full school assembly and pledging to share their Lenten alms with the Pastoral Care Project. Using the HeARTs & Minds© Lesson Plan they created their Lenten liturgy. Our sincere thanks to them for their commitment to people with dementia and families, and to our charity.

Holy Family Primary School, Coventry, invited the Project Manager Frances Molloy to lead a full school assembly which included the children singing the Pastoral Care Projects song 'The Father's Love'. Committing to prayer daily throughout the Week they also pledged a share of their Lenten alms.

This song, 'The Father's Love', is being produced by the school for the charity, and will be added to the Pastoral Care Project SINGING Café© – Touched by Music resource.

Church of England Parish, Ormskirk - talk on 'Pastoral Companions' a programme for lay visitors by the Pastoral Care Project.

Tuesday 14th March 2017

Toddler Group - Our Lady of the Angels Parish, Nuneaton held a YELLOW Day on behalf the Pastoral Care Project.

This is their third year of supporting the event. Using the online resources; colouring in pictures and stickers they created a beautiful prayer memory board for church. They also donated £50.00 to the Pastoral Care Project, for which we appreciate very much.

Wednesday 15th March

St Nicholas Church Boldmere, Birmingham, Fr Allan Morris led a simple Service of Exposition at 11.00 am for people suffering from dementia and their carers, followed by refreshments. For more info please visit www.stnicholasboldmere.co.uk

The parish priest of St Augustine's in Solihull, Fr Dominic Kavanagh combined the school and parish mass to include Prayers for the person with dementia and their carers. This is the second year combining the parish and school mass.

Thursday 16th March and Friday 17th March

Our Lady's & St Joseph's Academy, Nuneaton. For their School Mass they created the liturgy using the HeARTs and Minds© lesson plan and our online prayers as well as creating a few prayers of their own.

St Thomas More Academy & Sixth Form College, Nuneaton. All the RE lessons began with the 'Loving Father' prayer by Bishop David McGough. Lenten almsgiving of £400.00 was pledged to the Pastoral Care Project, with an invitation to lead an assembly at a later date. The Sixth Form PSHE Years 12 & 13 held a time of prayer on 16th and 17th where they viewed the Pastoral Care Project online film 'For Better, For Worse' followed by discussions. Our thanks to them for their faithful support over many years.

Zoe's Coffee & Scones, Nuneaton. Zoe a friend of the charity organised a Coffee & Scones morning and invited her friends through our dedicated online donations/events page with <https://www.totalgiving.co.uk/charity/pastoral-care-project> raising £153.00 - a remarkable achievement. She also made use of the Prayer Cards and the Stickers for the Children attending the event. This new online giving site with which we have signed up is free; with a gift aid facility. There are no admin fees or charges which means what you donate is paid directly to our bank; so simple to use.

Mount St Bernard Abbey, Coalville, Leicestershire. Adoration 6.45-8 pm. The community were so generous in dedicating the evening to Dementia Prayer Week ©. Prayer Cards were made available in the abbey, guest house and shop. Our thanks to them for their support and including our mission in their community prayers.

Friday 17th March 2017

St Benedict's Primary School, Atherstone, Warwickshire, School /Parish Mass at 10.00 am in the church. The school pledged to share their Lenten Alms with the Pastoral Care Project - more info www.st-benedicts-atherstone.org

The Mass celebrated by Monsignor Paul Watson was so lovely; Fr Paul spoke about dementia and the importance of remembering and taking part in the Sacraments. Each class created a Prayer Box, which was then left in church for the week for individual prayer intentions.

The Pastoral Care Project Manager, Frances Molloy and three volunteers attended the mass and were available afterwards to speak with people and hand out leaflets. Chatting with the teachers, pupils and parishioners was delightful - such a simple event for the feast day of St Patrick provided the opportunity for the children and older people to happily indulge in cakes.

St Anne's Parish, Nuneaton. Adoration was offered for an hour followed by evening Mass for the Pastoral Care Project, including everyone locally, nationally and throughout the world who is suffering from dementia and those who care for them.

St Patrick & St Brigid Ballycastle, N. Ireland - Prayer Cards were distributed to neighbouring parishes. Mass was offered on 17th March and each day after mass the 'Loving Father' prayer was said which was relayed online via www.mcnmedia.tv/camera/st-patricks-and-st-brigids-church-ballycastle/ to the housebound and in nursing homes. Our thanks to the clergy, parishioners and to St Vincent de Paul for their support over many years and pledging £500.00 donation.

Cardinal Heenan House Care Home, Upholland –Lancashire.

Sons of Divine Providence used the HeARTs and Minds© programme for their Ecumenical Day of Prayer in the care home, during Dementia Prayer Week 2017, led by Fr Stephen Beale SDP. The day which was promoted in the Liverpool diocese attracted over eighty people - full story on www.pastoralcareproject.org.uk

Extract from Fr Stephen Beale's own words:

What a fantastic Day - "I joined as a promoter of this cause from the beginning and now as a trustee I continue promotion through my role as chaplain and overseeing the care of the residents in Cardinal Heenan House (CHH), Up Holland, Lancashire, and through networking for the Pastoral Care Project. Feedback from Abbie and Lucy, (young people) tells us how these initiatives are gaining momentum, one of the senior school pupils is also part of the Lourdes Pilgrimage team."

The morning chapel session topics were 'The Father's Love' - scriptural and other quotations relating to our life journey...young and old sharing experiences... talents... how music can stimulate people living with dementia.

Abbie a student said, *"Being able to communicate with the residents not only through talking to them but through music was absolutely amazing. I met some truly amazing people yesterday in the residents and the guest speakers, listening to the stories taught me how much the older generation have to say....the stories they have to tell from their past are some of the best stories you'll ever hear and are very moving. I had the most amazing time yesterday and would love to go back to Cardinal Heenan house again"*.

The feedback from staff, families and friends was echoed by a student Lucy: *"I had a lovely day yesterday, and it made me realise not only how lucky I am, but how blessed I am. I met so many inspirational people who I will never forget and I'm glad I got to experience it with some of 'my coach 4 family'. Listening to stories of past and present residents was very moving. I enjoyed dancing with Joan, to see her smile so much made me realise how me doing something so little, can make someone's day. Learning about dementia and how it can affect lives was very hard hitting but now that I have widened my knowledge I would like to be able to make a difference and help those suffering with dementia. Being at Cardinal Heenan house made my day, just smiling at the residents had a positive effect on them. Throughout the whole day I felt that God was with me and everyone who took part. It was evident that God gave people the comfort and support they needed when they had lost someone so dear to them. I would love to go back and am glad I was able to be a part of such a special day. Thankyou 😊"*

FR Stephen Beale, summed up the whole day with the following quote: *"Finally, of the 'Father's Love' I would like to leave the image of the Father's powerful love carrying us on eagle's wings (Psalm 91:4), and of the Father's image of mother hen that shelters us under her wings (Luke 13:34). These are images we can all identify with and that we can share with people living with dementia. And, without FAITH, where would we all be?"*

A donation of £231.00 from Cardinal Heenan House's Day of Prayer was gratefully received by the Pastoral Care Project; our thanks to the support of the residents, staff and volunteers, as well as the students, children, and visitors. Fr Stephen Beale made a commitment to offer Mass for the Pastoral Care Project on 19th of every month.

Weekend Masses 18/19th March

We wish to thank Archbishop Bernard Longley for promoting Dementia Prayer Week© among his clergy, every parish received a poster and prayer cards. As a result, many parishes emailed beforehand to confirm they would be including Dementia Week in bidding prayer at Mass, and several offered specific masses as detailed below:

St Catherine's Church, Bristol Street Birmingham - Fr Jeremy Howard offered Sunday Mass, including a talk on dementia, with a collection for the work of the Pastoral Care Project. Our thanks to Fr Howard and the parish for their support.

Our Lady of the Angels Nuneaton - Prayer Cards distributed at the weekend Masses and stickers given out for people to wear to show their generous support.

St Anne's Nuneaton and St Joseph's Arley, Warwickshire - Bidding prayers and a collection at weekend Masses for the Pastoral Care Project. Prayer cards were distributed at both churches, and stickers for the children.

St Joseph's Shipston-on-Stour – Prayer after daily Mass and Sunday Bidding Prayers.

St Joseph the Worker, Coventry - Prayer said after Mass throughout the Week.

St Augustine's, Solihull – Prayer Cards were distributed. The Bake & Share© – scones kindly baked by parishioners which have become popular, were offered after weekend Masses; the proceeds in aid of the Pastoral Care Project.

Website, Networking, Social Media and Resources

We have benefited massively from the Website/Media Training from Gabriel Media which was funded by the Day for Life grant, resulting in being more efficient in editing and uploading videos.

Donations to the Pastoral Care Project can now be made through the website donation page, via PayPal; or through the Total Giving.com donation site which makes no charges for admin or processing fees; the full amount goes directly into our bank including any gift aid.

Individuals or groups wishing to donate or set up their own event page to raise funds for our work can visit the website or click on this link

<https://www.totalgiving.co.uk/charity/pastoral-care-project>

The Pastoral Care Project link is included on many national and regional websites, directories and has an entry in the Birmingham Diocesan ORDO. Throughout this report references are made to the links we have, and the resources we offer. Below is a summary of the many organisations who help us directly promote our work:

Catholic Today Monthly Newspaper in the Archdiocese of Birmingham offers us a column in their monthly paper, providing us with the opportunity to share our experiences over the last twenty-five years of being with the frail elderly:

Leading Eucharistic Services and Care of the Dying. Quiet Day for Carers, Retreat days for the formation of pastoral visiting teams leading Ecumenical Services. Our experience of leading Pastoral Awareness in Religious and Community Care Homes and with Parish/Deanery Groups.

The Catholic Today Column also helps us raise awareness of opportunities for students and trustees as well as forthcoming events, and new resources for parishes, schools and individuals who may be caring for elderly family members.

The grant from the Catholic Bishops' Conference - Catholic Trust Day for Life Fund and Catholic Mental Health Project have actively supported our work through the provision of grants and disseminating information among their networks. These are important connections for every family.

Social Media

The Pastoral Care Project has benefited from the new updated website. A site which has visual appeal with straightforward navigation. The Facebook page has been advantageous in raising awareness, as well as saving administration time and costs. Our twitter account @dementiaaprayr is also valuable.

General Resources

The Pastoral Care Project will be delighted, should you wish to use any or all of the resources; all rights are reserved by the Pastoral Care Project.

However, permission is given for the duplication and distribution without charge in support of our charitable work; the following credit line should appear: **Pastoral Care Project © Charity No. 1094766. All rights reserved.**

Please contact the charity should you wish to use the resources in another capacity.

Videos

There are many films currently on our website which are frequently viewed, two examples 'For Better for Worse' and the 'My Grandparents'. We have many more which need to be edited in due course, and will be made available on the website. As our time is restricted with day to day responsibilities there is an opportunity for a part time worker once funding is secured.

The future plan is to continue seeking guidance and growth through prayer, especially with regard to the development of the HeARTS & Minds© Lesson Plan. There is growing interest from more schools as teachers are telling us there is a significant number of their pupils, and often staff, who have relatives with dementia. In lessons at senior level dementia is often raised in class discussions.

HeARTS and Minds© initiative which started as a Sixth Form Volunteering Programme has progressed to a Lesson Plan and we will continue, (funding forthcoming) working with the current schools to create years, 7,8 and 9 in the coming year. This will provide

information, awareness and confidence to help individuals, families and those involved in pastoral or health care, education or vocational courses.

The Pastoral Care Project SINGING Café© - 'Touched by Music' resource which forms part of HeARTS and Minds© initiative will be further developed, depending on the funding of a part-time worker.

Instructions for my Funeral Mass/Care of the Dying document

This document, Instructions for my Funeral Mass, is produced by the Pastoral Care Project and approved by the Catholic Bishops' Conference of England and Wales.

Extract from the Message by His Eminence Vincent Gerard Cardinal Nichols within the document:

"Completing this document will make it so much easier for your family or friends to make the arrangements for your funeral at what will be a sad and difficult time for them. More importantly if your family are not Catholics, or have lapsed from the practice of their faith, or where there is no family around to ensure that your wishes are followed, it ensures that you will receive what is your right as a member of the Catholic Church."

There continues to be demand for copies of Instructions for my Funeral Mass both from individuals and parishes in all dioceses; the online shop has helped with the ordering process.

A number of clergy have shared with us how they held Awareness Afternoons in their parishes to encourage parishioners of every age to make use of the Instructions for my Funeral Mass document and to assist those parishioners who required some support in talking through their choices and needing assistance with filling in the form.

Many individuals have told us how enriching it was not just reflecting on their own death but also reflecting on the death of relatives; in many ways it engaged more fully with younger members of the family speaking of past generations; a subject which is becoming more important each year due to widespread interest in ancestry research.

Online shop http://www.pastoralcareproject.org.uk/store/c1/Featured_Products.html offers a simple and effective way of ordering and is accessible to parishes at a time convenient to them thus reducing costs.

Volunteers

The number of charity volunteers is currently ten, six of which are trustees; taking into consideration the number of people nationwide who help and promote in various ways, then the number of helpers has increased considerably. The volunteers who are registered and live locally offer help in the office, or with annual events, prayer days etc, their longstanding commitment, time and talents are important and very much valued.

Spiritual Reflection

In this reflection I wish to focus on the, 'Loving Father'© prayer written by Bishop David McGough, Lead Bishop to the Pastoral Care Project. The Prayer connects to the painting 'The Father's Love' which is sometimes referred to as the 'Closeness of God' Luke 2: 42-49.

*Loving Father,
you are close to the broken hearted.
Look with compassion on those
whose lost memories have robbed
them of home and belonging.
Comfort and strengthen those
who care for them.
May they make their home in you.
This we ask through
Christ Our Lord.*

The trustees and myself, reflected on the prayer during one of our prayer and reflection evenings. When we read the beautiful words several times allowing them to speak to us we found them to be challenging.

Take for one example the phrase:

'those whose lost memories have robbed them of home and belonging'.

In what way have they been robbed of home or belonging?

What are their faith memories?

How can they be helped and so restore their lost faith memories?

Should you be drawn to using the prayer for your personal or group reflection we would be delighted to receive any insights you may wish to share with us. These insights may be in the form of a story, poem, sketch or hymn which could be incorporated into our resources with your permission.

You may wish to combine your reflection with the following extract from the story on pages 18- 19.

"Finally, of the 'Father's Love' I would like to leave the image of the Father's powerful love carrying us on eagle's wings (Psalm 91:4), and of the Father 's image of mother hen that shelters us under her wings (Luke 13:34). These are images we can all identify with and that we can share with people living with dementia. And, without FAITH, where would we all be?" by Fr Stephen Beale SDP

**Frances Molloy
Project Manager**

Financial Overview

The Pastoral Care Project is very grateful for the continued financial support received from the Archdiocese of Birmingham and Father Hudson's Care. The generosity of many parishes, schools and individuals – our thanks to them for their kindness and for taking our work to heart - without which we would not have accomplished all that we have for those we care about.

Our thanks to the parishes who purchased Instructions for my Funeral Mass - this not only provides an important service to parishioners but also supports the work of the Pastoral Care Project. A grant from the Catholic Bishops' Conference of England and Wales - Day for Life Fund of £4,924.00 helped the Pastoral Care Project immensely with the preparations for the annual Dementia Prayer Week 12-19th March. Thank you to all those who supported the annual appeal by praying, giving alms and parish/school collections during Dementia Prayer Week 12-19th March 2017.

This is such a wonderful worthwhile charity which has touched the hearts of people around and throughout the UK and abroad - it has grown so by the number of people who connect with us, for example; the Dementia Prayer in Walk with Me Lent book reached 250,000 people. God willing, **Dementia Prayer Week in 12-19th March 2018** will reach out and touch the lives of more people. Please consider pledging your support with a community, workplace or school event, or in memory of a loved one.

Donations and grants are vital for the continuation of the Pastoral Care Project charity in relieving the distress of many people at their time of need. At the beginning of this current financial year, general financial restrictions impacted severely and in order to keep the charity running, cutbacks to paid working hours had to be made; Admin Assistant's hours were reduced by half to six hours per week. The Project Manager's hours were reduced by a third to two days per week and several hours worked on a voluntary basis; this was not ideal. The volume of work weighs heavily and we do appeal for contributions to our work whether through time, skills or financial support to ensure that we can continue to provide information, resources and support to parishes, and especially the individuals who contact us in their time of need.

***"Give and it will be given to you. Good measure, pressed down, shaken together, running over, will be put into your lap. For with the measure you use it will be measured back to you."* Luke 6:38**

May I take this opportunity to thank everyone for their ongoing prayer support and encouragement of this charity, for we know from the letters received people are touched by who we are, and you are working together with us in these difficult times.

Donations towards our work can be made by cheque, made payable to 'Pastoral Care Project' and addressed to Frances Molloy, Project Manager, Pastoral Care Project, St George's House, Gerards Way, Coleshill, B46 3FG, or donate online via our website www.pastoralcareproject.org.uk Should you wish to donate by BACS please contact the office on 01675 434035 for details.

Leema Philips
Treasurer

PASTORAL CARE PROJECT
Accounts
31 March 2017

Beasley & Co.
Chartered Accountants
Abbey House
105 Abbey Street Nuneaton
Warwickshire
CV11 5BX

PASTORAL CARE PROJECT**Receipts And Payments Account For The Year Ended****31 March 2017**

£			£
	5,849.79	Balance at Bank, 1 April 2016	11,505.15
23,948.84		Receipts: Grants and Donations	28,268.16
3,863.73		Resource sales and Pastoral Fees	2,328.14
4.23		Bank Interest	-
<u> </u>	27,816.80		<u> </u>
			30,596.30
1,831.17		Payments: Equipment and Resources	1,833.31
14,290.31		Wages -Project Manager and Part Time Assistant	11,957.98
2,200.00		Office Rent and Services (In Kind)	2,200.00
519.00		Telephone	480.00
594.56		Postages and Stationery	650.49
245.51		Insurance	163.92
169.50		Internet	166.50
41.75		Subscriptions and licences	35.00
493.44		Travelling Expenses	391.80
247.00		AGM and Events costs	363.20
90.00		Training costs	180.00
940.00		Promotion Expenses etc	107.00
499.20		Accountancy	499.20
<u> </u>	22,161.44		<u> </u>
	<u>11,505.15</u>	Balance at 31st March 2017	<u>19,028.40</u>
			<u>23,073.05</u>

PASTORAL CARE PROJECT

Independent Examiners Report to the Trustees of the Pastoral Care Project

I report on the receipts and payments account of the Trust for the year ended 31 March 2017, which is set on page 2.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you may consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

Bias of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

in connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect of the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting?

Requirements of the Act. have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Beasley & Co. Chartered Accountants

15th August 2017

PASTORAL CARE PROJECT

Charity Information

31 March 2017

Charity Trustees

Sheevaun Sparkes (Chair)
Glenys Roberson (Vice-Chair)
Leema Philips (Treasurer)
Rev Stephen Beale SDP
Rev Kevin O'Connor
Miss Anne Moore

Reporting accountants

Beasley & Co Chartered Accountants
Abbey House
105 Abbey Street
Nuneaton
Warwickshire
CV11 5BX

Bank

The Cooperative Bank
PO Box 101
1 Balloon Street
Manchester
M60 4EP

Charity registered number

1094766

Donations

The Pastoral Care Project is reliant on donations to continue its charitable work of providing resources and raising awareness of the spiritual needs of the frail elderly – enabling carers to support them in their journey to the fullness of life. Therefore, every donation is important. Please consider sharing in our mission by making a donation. Donations can be monthly or annually or in memory of a loved one or for a special event.

Should you wish to pay directly through your bank please contact us for our bank account details. Thank you for considering our request.



Registered Charity No 1094766

GIFT AID

The Pastoral Care Project is grateful to individuals who send us donations. If you are a tax payer and sending a donation you may wish to complete the Gift Aid form so that the Project can reclaim tax from the Chancellor of the Exchequer.

Pastoral Care Project – Registered Charity No 1094766

Gift Aid Declaration

Title _____ Name _____

Address _____

Postcode _____ Telephone _____ e-mail _____

Please treat as Gift Aid all donations I have made to the Pastoral Care Project over the past four years and all donations I make thereafter until I advise otherwise. I understand the Pastoral Care Project will reclaim tax on every donation that I give. I understand I can cancel this declaration at any time by notifying the Pastoral Care Project. *You must pay an amount of UK income tax and/or capital gains tax at least equal to the tax that the Pastoral Care Project reclaims on your donations in the tax year (at the current rate).

Signed _____ Date _____

Post to: Project Manager, Pastoral Care Project, St George's House, Gerards Way, Coleshill B46 3FG

Thank you for considering our work.

FUTURE PLANS and COMMITMENTS 1st April 2017 – 31st March 18

Retreats and Days of Reflection

Trustees and Staff Day of Reflection – 1st July 2017
Sons of Divine Providence, Upholland

Mental Health Chaplains Retreat Douai Abbey Berkshire
-18-20th July led by Bishop Richard Moth

Recruit Trustees, Volunteers and Students

Promote student volunteering /works experience
Raise awareness of role and need of additional Trustees

Resources

HeARTS & Minds © volunteering programme with schools
School assemblies/workshops
SINGING Café© – Touched by Music
Parishes Dementia Awareness and Lay Formation/Pastoral Companions
Instructions for my Funeral Mass & Critical Illness and Care of the Dying

Annual Events

Dementia Prayer Week 12- 19th March 2018 – 10th Anniversary
opportunities for everyone to take part where they live and work; rest or study.

Pastoral Care Project, giving presentation at
MHA Coventry Prayer and Spirituality –15th March 2018, Central Hall, Coventry

IT

Updating website and resources:
- Further develop video resources
- Editing videos and uploading to website and photographs for website gallery
- Develop online shop resources

Networking

Links with churches, schools, organisations and individuals

Funding

Seeking partners to further the charitable work
Grants to expand charitable work
Raise awareness of online giving and gift aid especially via
<https://www.totalgiving.co.uk/charity/pastoral-care-project>

Pastoral Care Project
St George's House, Gerards Way, Coleshill, B46 3FG

Telephone: 01675 434035

Pastoral Care Project is a Registered Charity 1094766

www.pastoralcareproject.org.uk